

SEARCH AND SELECTION PLAN
For Temporary Non-Tenured Faculty and Contingent I Appointments
(Posted June - July for the upcoming Fiscal Year)

Unit/Department (complete a separate form for each department):

Position(s) to be filled (list by job title):

Appointments for Fiscal Year (dates): _____ through _____

Please answer the following questions for the job title you have listed above, e.g. Instructor, Faculty Research Associate, etc. Use additional sheets if necessary.

a. Newspapers, newsletters, journals, and websites:

b. Universities and/or agencies to be contacted:

c. Personal contacts:

d. Describe special efforts to attract minority and female candidates:

YEAR END SUMMARY
Of Temporary Non-Tenured Faculty and Contingent I Appointments
(June 30 - June 30 of the previous fiscal year)

Previous Fiscal Year (dates): _____ through _____

Please list the temporary appointments, by title of position, made during the previous fiscal year. Information concerning the race and sex of each temporary appointee must be included.

<u>Position Title</u>	<u>Name of Person Hired</u>	<u>Gender</u>	<u>Race</u>
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X _____
 Authorizing Official for Unit (chair or other): _____ Date _____

X _____
 Equity Administrator: _____ Date _____

X _____
 Major Unit Head: _____ Date _____